



**White Clay Soccer Club Board Meeting Minutes
May 24, 2011
West Grove Presbyterian Church**

CALL TO ORDER

President Dan DeStefano called the meeting to order at 7:54 pm.

ROLL CALL

Board members present: Dan DeStefano, Mike Forwood, Jodi Proietto, Missy Dixson, Roger Miao, Joann Shelly, Rob Gilday, Margie Forrest, Wendy Buchanan, and Jenn Day.

Board members absent: Dawn Fabian, John McClung.

INCIDENT REPORTING DEVELOPMENT COMMITTEE – Roger Miao

- Incident Reporting Procedures approved.
- On question of police contact, suggestion was to contact insurance carrier about liability with respect to reporting. [Action Item: John to contact EPYSA to get grounded on issue.](#)
- Will be posted on website (form and policy).
- Solicit nominations for committee at annual meeting with VP to act as incident reporting board chair.
- [Action Item: Roger to send finalized documents.](#)

PRESIDENT – Dan DeStefano

- Need to develop process for awarding scholarships using United Way donations. Other clubs have loose processes but have form on website. Leave to coaches to determine.

VICE PRESIDENT – John McClung

TREASURER – Mike Forwood

- Submitted P&L and Balance Sheet as of May 24, 2011 (see Attachments). Total Assets are \$11,114.74. General Fund balance is \$ 3,271.87.
- Some spring player fees have still not been collected. [Action Item: Dan to forward list that Mike sent of outstanding fees.](#)
- Most spring fees paid, but some field usage fees still due. [Action Item: Dan to send info to Mike.](#)
- Eliminated current overhead allocations for 2 older teams.

PURCHASING AGENT – Missy Dixon

- Uniform update: Red no longer available; white now \$52.

DIRECTOR OF COACHING AND PLAYER DEVELOPMENT – Rob Gilday

CLUB REGISTRAR – Dawn Fabian

FIELDS DIRECTOR – Margie Forrest

- **Action Item:** Margie to clarify amounts of AGSD facilities use fees and also clarify how priority is assigned.
- Discussed possibility of using middle school as back-up field.

COMMUNITY & TOURNAMENT COORDINATOR – Wendy Buchanan

MARKETING & COMMUNICATIONS DIRECTOR – Joann Shelly

FUNDRAISING COORDINATOR – Jodi Proietto for Frank DeVice

- Avon fundraiser yielded \$230 check (submitted). Each team to get their appropriate share.

OLD BUSINESS (carried over from previous meetings)

- Weight bags needed for goals at Crossan. **Action Item:** Margie/Missy to order.
- Need to organize fundraising calendar. **Action Item:** Jodi to develop.
- Discuss logistics of having entire club stay at one hotel for Dillsburg Shootout next year. Since tournaments fields are spread out, this may or may not be feasible. Pending decision to attend Dillsburg in 2011. **Action Item:** Dan to draft email to poll coaches.
- Club should consider selling spirit wear at concessions during matches. Postponed until WCSC has permanent home field.
- Images for posting spirit wear online have been delivered to Dan. **Action Items:** Dan to get price list from Missy.
- Potential date for club picnic. Recommend moving to beginning of fall season, and possibly coordinate with photo day.
- Marketing (Joann): Need indoor fees collected. **Action Items:** John to collect from 1 participant.

NEW BUSINESS

- Tryout Update:
 - Boys' teams (1 each unless specified otherwise): U9, U10, U11 (2 teams), U12, U13 (possibility of 2 teams).
 - Girls' teams (1 each unless specified otherwise): U9, U10, U11, U12 (2 teams); U13.
- Fees will increase 10% to \$350 (\$250 due for Fall; \$100 for Spring). \$50 due at registration with balance of \$250 due by September 1st.
- Registration night August 14th for girls and August 15th for boys. To be held from 6-8pm at Crossan.
- Summer Camp: Suggestion to have table for camp information/registration. Add camp form to registration packet.
- **Action Item:** Dan to contact Margie about end of year business (goals, nets, etc.)
- Board Member reports tabled until next meeting.

ADJOURNMENT

President Dan DeStefano adjourned the meeting at 9:45 pm.

NEXT MEETING: 7:30pm, June 28, 2011 at West Grove Presbyterian Church.