



**White Clay Soccer Club Board Meeting Minutes  
June 22, 2010  
West Grove Presbyterian Church**

**CALL TO ORDER**

Vice President John McClung called the meeting to order at 7:10 pm.

**ROLL CALL**

Board members present: John McClung, Mike Forwood, Roger Miao, Dan DeStefano, Frank DeVice, Missy Dixson, Dawn Fabian and Rob Gilday.

Board members absent: Tom Lauletta and Wendy Buchanan.

EPL Sports: Lee Martin.

No members of the public were present.

**EPL Sports Soccer Program – Lee Martin**

- EPL provides team training, clinics, coach education, in-house elite and pre-academy programs, team camps, and overseas tours from a staff of European-trained professionals.
- Areas of interest for club include team training (6-8 weeks, \$125/90 min. session), pre-academy (U8) program (8 weeks, \$125/90 min. session), and camp program (15 hrs, \$140/player, \$10 to club for each participant). [Action Items](#) – John to investigate availability of Crossan Park for camp, week of Aug. 23<sup>rd</sup>. Rob to contact coaches regarding team training.

**PRESIDENT – John reporting for Tom Lauletta**

- Tom has stepped down as President. John nominated Dan as interim President to complete Tom's term. **Board voted** unanimously to appoint Dan as President.
- Tues., Aug. 24<sup>th</sup> proposed as date for Annual General Meeting. Board positions to be filled include President, Secretary and Fields Director. [Action Item](#) – Dan to check availability of Cornerstone Presbyterian for meeting.

**VICE PRESIDENT – John McClung**

- Next Board Meetings will be at West Grove Presbyterian on Tues., July 20<sup>th</sup> at 7:00 pm.

**TREASURER – Mike Forwood**

- Submitted P&L and Balance Sheet as of today (see Attachments). Total Assets as of May 25, 2010 are \$ 2,858.03. General Fund balance is \$ 1,482.80.

### **PURCHASING AGENT – Missy Dixon**

- Options for new coach's shirts discussed. **Decision made** to order white shirts, two per team (one head coach, one assistant). **Action Item** – Missy to get info from Andy Arnold on shirts.
- Uniform and spirit wear orders taken at registration will be filled in time for Annual General Meeting. **Action Item** – Missy to organize with vendor.
- Still working on getting images for posting spirit wear online and creating process for online orders to go directly to vendor. Suggested using current players as models. **Action Items** – Missy and Frank to get images for posting on website. Missy to work with vendor on ordering process.

### **DIRECTOR OF COACHING AND PLAYER DEVELOPMENT – Rob Gilday**

- Need to select coach for U12 girls. John will work with team until coach found. Lee Martin of EPL will also investigate possible candidates for volunteer coach. **Action Items** – Rob to further investigate. John will contact parents to begin preparing for next season.
- Currently have 17/18 boys at U9/U10 level. Will go forward with two teams. **Action Item** – Rob to work with Greg Spencer and Brian Iaia to add to rosters for both teams.
- Coach's contract being updated. **Action Item** – Rob and Dan to present revised contract to Board at July meeting.
- Need to make sure all coaches have needed equipment (e.g., practice and game balls, pinnies, cones, etc.). **Action Item** – Missy to solicit coaches on equipment needs and review with Rob.
- Will have coaches meeting in July to organize for coming year. **Action Item** – Rob to organize.

### **CLUB REGISTRAR – Dawn Fabian**

- All teams registered with EPYSA for next year. Need to prepare player registrations. **Action Item** – Dawn to complete registrations during July/August.
- Most Board members and coaches have submitted Risk Management Application through EPYSA. **Action Items** – Rob to check status of coaches. All Board members to complete Risk Management Application on EPYSA website.

### **FIELDS DIRECTOR – Dan reporting for vacant position**

- **Need to identify candidates for this vacant position.**
- Dan prepared proposed summer practice schedule including use of AGHS turf fields at a cost of \$50/night field closing fee (would cost additional \$50/night opening fee if no one arrives at fields before 5:30 pm). AGHS to be used 3 nights/week for 3-4 weeks for a total cost of \$450-600. **Board approved** summer schedule, beginning July 26<sup>th</sup>. **Action Item** – Rob and Dan to communicate proposed schedule to coaches.
- Fall practice schedule needs to be established. Dan contacted London Grove Township regarding availability of field next to township building. Field used by school during school day, but is otherwise unused. New Garden Park currently available for one night/week. FSE Middle School field may available in fall after summer construction projects completed. Access to AGHS turf fields will have limited availability. Will likely need to maximize use of Crossan. Prefer not to use Nichol Park. **Action Items** – John to inquire about additional night for New Garden. Dan to monitor availability of FSE and AGHS fields and try to get clarity on LG township field.
- AGSD is considering revising facilities-use policy for non-school affiliated organizations to include a use fee. Club representative has been added to School Board Task Force. Task Force will investigate, analyze and make recommendations to School Board in spring/summer 2011. Next Facilities Committee Meeting is scheduled for Wed., Aug. 4<sup>th</sup>, 6:30 pm at the AGI Audion. **Action Item** – Roger to attend meeting as WCSC representative.
- Both New Garden Park and St. Anthony's will be used for fall matches. New Garden is currently not available for Saturdays.
- Ground broken on London Grove Township Community Park. Need to stay involved in planning and development of athletic fields.
- Need small-sided practice goals for U9-U11 teams. Goals can be placed on Crossan lower field, but field is not ready for match play. **Board decision** to purchase one goal before fall season, with expectation of purchasing second goal in 2011. **Action Items** – John to confirm placement at Crossan. Rob to select goal. Missy to purchase.

### **TOURNAMENT COORDINATOR – Dan for Wendy Buchanan**

- Preference is to have all teams focus on playing at same Columbus Day tournament. Board decision to recommend Dillsburg Shootout. **Action Item** – Rob/Dan to communicate to coaches.

### **MARKETING & COMMUNICATIONS DIRECTOR – Dan DeStefano**

- Need to establish P.O. Box mailing address for club. **Action Item** – Frank to investigate.

## FUNDRAISING COORDINATOR – Frank DeVice

- Recruited one volunteer for Fundraising Committee. Need to find more volunteers. [Action Item](#) – Frank to solicit parents at AGM.
- United Way of Delaware application approved. [Action Item](#) – John to get information on applying in Pennsylvania.
- Fundraiser at Philadelphia Union new PPL Park. [Action Items](#) – Frank to organize for later in season.
- Fundraiser at Philadelphia Independence. [Action Item](#) – Frank to follow-up to organize a fundraiser at Independence match in July/August.
- BBQ Chicken Dinner scheduled for Sept. 19<sup>th</sup>, 2-4 pm. Plan on at least 50 tickets/team with prizes for top three individual sellers. Profits shared 50/50 with AG Sports Boosters. Consider running bake sale during dinner pick-up. John shared draft of tickets. [Action Items](#) – John to prepare final version of tickets. Frank/Missy to organize distribution of tickets at AGM in August.
- Consider adding small profit to spirit wear items. Board decision to add up to ~10% to each item (rounded to nearest dollar). [Action Item](#) – Frank/Missy to revise prices for future offerings.
- Need to finalize fundraiser at Iron Hill Brewery. [Action Item](#) – Frank to follow-up with Iron Hill to determine date and how to distribute coupon (electronically?).

## OLD BUSINESS

- Tom received information package from Sportography photographer and shared with Board. [Action Item](#) – Board will further review before fall season.
- Club picnic held Sat. Jun 19<sup>th</sup>. Low turnout. Need to plan for earlier date next year.
- 10% discount on club fees for one player (i.e., \$30 for the 2010-2011 season) for filling select volunteer roles with club (e.g., coach, team manager). [Action Item](#) – Mike to determine if any Board-level roles can qualify.

## NEW BUSINESS

- Discussed possibility of hosting “E” certificate coaching clinic. Lack of access to required classroom facilities. Also discussed USSF vs. NSCAA licensing programs. [Action Items](#) – Rob to make contact at SCCSA to see if they might host “E” certificate course. John to further investigate USSF and NSCAA and present to Board.
- Discussed making multi-player family discount available to families sponsoring non-family members. [Decision made](#) to have sponsorships apply to family discount (i.e., first player in family at full-price and all others at 10% discount).

## ADJOURNMENT

Vice President John McClung adjourned the meeting at 10:05 pm.

8:55 AM

06/22/10

**White Clay Soccer Club**  
**Profit & Loss**  
June 2009 through May 2010

	<u>Jun '09 - May 10</u>
<b>Income</b>	
Donations	1,500.00
Seasonal Fees	25,928.46
Fundraisers	
Phila Union game	230.00
Icebreaker Tournament	165.00
Fundraisers - Other	0.00
<b>Total Fundraisers</b>	<u>395.00</u>
<b>Total Income</b>	27,823.46
<b>Expense</b>	
Contributions	300.00
Overhead Allocation	0.00
Advertising	507.02
Equipment & balls	1,106.62
Administrative	382.50
Field Supplies	1,367.19
Field Use Fees	4,187.50
League Fees	3,945.00
Marketing Items	474.50
Patches	786.11
Referee Fees	3,319.00
Team Party	450.38
Team Registration Fees	595.00
Tournament Fees	4,900.00
Uniforms	5,894.37
Uniform Allocation	0.00
<b>Total Expense</b>	<u>28,215.19</u>
<b>Net Income</b>	<u><u>-391.73</u></u>

9:00 AM

06/22/10

**White Clay Soccer Club**  
**Balance Sheet**  
As of June 1, 2010

	<u>Jun 1, 10</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
WSFS Checking	2,858.03
Total Checking/Savings	<u>2,858.03</u>
Total Current Assets	<u>2,858.03</u>
<b>TOTAL ASSETS</b>	<b><u>2,858.03</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
B93-Lions Fund Balance	-444.44
B94-Jaguars Fund Balance	-1.38
B98-Comets Fund Balance	358.11
B99-Panthers Fund Balance	115.59
G96-Flame Fund Balance	673.74
G97-Wildfire Fund Balance	733.31
G99-Wildcats Fund Balance	-59.70
General Fund Balance	<u>1,482.80</u>
Total Equity	<u>2,858.03</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>2,858.03</u></b>