



**White Clay Soccer Club Board Meeting Minutes
July 20, 2010
West Grove Presbyterian Church**

CALL TO ORDER

President Dan DeStefano called the meeting to order at 7:30 pm.

ROLL CALL

Board members present: Dan DeStefano, John McClung, Mike Forwood, Roger Miao, Frank DeVice, Missy Dixson, Wendy Buchanan and Rob Gilday.

Board members absent: Dawn Fabian.

No members of the public were present.

PRESIDENT – Dan DeStefano

- Date set for Annual General Meeting: Tues., Aug. 24th at 7 pm. Elections to be held for President and Secretary. Need to highlight open Fields Director position. [Action Items](#) – Dan to draft agenda and communication to members, for review by Board prior to meeting. Dan to check availability of Cornerstone Presbyterian for meeting.
- **Decision made** to merge Community Coordinator and Tournament Coordinator into a single position, reducing the number of Board positions from 12 to 11.

VICE PRESIDENT – John McClung

- Next Board Meetings will be on Tues., Aug. 24th following the Annual General Meeting.

TREASURER – Mike Forwood

- Submitted P&L and Balance Sheet as of today (see Attachments). Total Assets as of July 20, 2010 are \$ 12,014.19. General Fund balance is \$ 1,482.80.
- All PAGS fees for fall 2010 season have been paid.
- All MASL bonds have been refunded for spring 2010 season except for \$100 for U10 Panthers who failed to submit a game report. [Action Items](#) – Rob to emphasize with coaches the need to avoid financial penalties. Board to further discuss repercussions of bond forfeiture.
- Need credit card for making club purchases. [Action Item](#) – Mike to set up.

PURCHASING AGENT – Missy Dixon

- New coach's shirts **correction to June minutes:** plan to order *navy blue* shirts, two per team (one head coach, one assistant). **Action Item** – Missy to order once coaching roster is finalized.
- Need to order 1000 patches for fall tournament. **Action Item** – John to order.
- Uniform and spirit wear orders taken at registration will be filled in time for Annual General Meeting. **Action Item** – Missy to organize delivery with vendor.
- Still working on getting images for posting spirit wear online and creating process for online orders to go directly to vendor. **Action Items** – Missy and Frank to get images for posting on website. Missy to work with vendor on ordering process.

DIRECTOR OF COACHING AND PLAYER DEVELOPMENT – Rob Gilday

- John will coach U12 Waverunners until coach found. **Action Item** – Rob to continue search for head coach.
- U11 Wildcats need new head coach. Yonn Barrick (current assistant coach) may be available for fall. If unresolved next spring, Andy Arnold of U14 Flame might be able to step in (with Paul Bussard taking over as head coach of Flame). **Action Items** – Rob to continue search for head coach. Wendy to confirm with Yonn his availability.
- Bob Gilmore may be available to coach. **Action Item** – John to investigate.
- Coach's contract being updated. **Action Item** – Rob and Dan to present revised contract to Board at August meeting.
- Missy/Rob have received info from coaches on equipment needs (e.g., practice and game balls, pinnies, cones, etc.). **Action Items** – Rob to select game ball. Missy to order equipment.

CLUB REGISTRAR – Dan reporting for Dawn Fabian

- Almost all player registration info received and completed. **Action Item** – Dawn to complete registrations during July/August.
- Almost all Board members and coaches have submitted Risk Management Application through EPYSA. **Action Items** – All Board members to complete Risk Management Application on EPYSA website.

FIELDS DIRECTOR – Dan reporting for vacant position

- **Need to identify candidates for this vacant position.** **Action Item** – Board to emphasize the need to fill this role at the upcoming Annual General Meeting.
- Summer training to begin July 26th. Availability of AGHS turf fields will be limited and will incur a cost of \$50/night field closing fee (would cost additional \$50/night opening fee if no one arrives at fields before 5:30 pm). AGHS to be used 3 nights/week for, most likely, 3 weeks at a total cost of \$450.

FIELDS DIRECTOR – continued

- Fall practice schedule needs to be finalized. New Garden Park currently available for one night/week. FSE Middle School field may available in fall after summer construction projects completed. AGHS turf fields will be limited to one field. Will likely need to maximize use of Crossan. Prefer not to use Nichol Park. Insurance certificates have been secured for FSE and London Grove. **Action Items** – Wendy to investigate availability of fields at Kemblesville Charter School and Penn London Township Park. John to inquire about additional night for New Garden. Dan to investigate availability of AGIS fields, monitor availability of FSE, and try to get clarity on London Grove Township field.
- AGSD is considering revising facilities-use policy for non-school affiliated organizations to include a use fee. Club representative has been added to School Board Task Force that will make recommendations to School Board in spring/summer 2011. Next Facilities Committee Meeting is scheduled for Wed., Aug. 4th, 6:30 pm at the AGI Audion. **Action Item** – Roger to attend meeting as WCSC representative.
- Both New Garden Park and St. Anthony’s will be used for fall matches. New Garden is available only for Sunday (PAGS) matches.
- Ground broken on London Grove Township Community Park. Need to stay involved in planning and development of athletic fields.
- Small-sided practice goals for U9-U11 teams. John confirmed goals can be placed on Crossan lower field. Board reviewed goal choices. **Board decision** to purchase two 7 x 21 goals for less than \$700 total. **Action Items** – Missy to purchase and arrange delivery.

COMMUNITY & TOURNAMENT COORDINATOR – Wendy Buchanan

- All teams will participate in Dillsburg Shootout on Columbus Day weekend. **Action Item** – Team Managers to make travel arrangements and coordinate with Wendy.

MARKETING & COMMUNICATIONS DIRECTOR – Dan DeStefano

- Small P.O. Box available at West Grove post office for \$60/year (\$1 for additional key). **Board decision** to set up box as club mailing address. **Action Item** – Wendy to get box with two keys. Wendy and Dan to monitor incoming mail.

FUNDRAISING COORDINATOR – Frank DeVice

- Jodi Proietto has volunteered to join Fundraising Committee. Need to find more volunteers. **Action Item** – Frank to solicit parents at AGM.
- United Way of Delaware application approved. **Action Item** – Frank to get information on applying in Pennsylvania.
- Fundraiser at Philadelphia Union new PPL Park available for 9/4 or 9/11. Cost is less than previous match at the Linc. Need to sell 25+ tickets to get group rate. **Board decision** to focus on 9/4 match. **Action Items** – Frank to prepare flyer to send out to club and work with Union rep to finalize details.

FUNDRAISING COORDINATOR – continued

- Fundraiser at Philadelphia Independence (West Chester) available for 8/15. Cost will be \$20/ticket, deadline for purchase will be Aug. 4th. [Action Item](#) – Frank to prepare flyer to send out to club and work with Independence rep to finalize details.
- BBQ Chicken Dinner set for Sept. 19th, 2-4 pm. John shared draft of tickets. Plan on at least 50 tickets/team with prizes for top three individual sellers. Profits shared 50/50 with AG Sports Boosters. Tickets will be distributed in August at practice. [Action Items](#) – Frank/Missy to organize distribution of tickets.
- Need to finalize fundraiser at Iron Hill Brewery. [Action Item](#) – Frank to follow-up with Iron Hill to determine date and how to distribute coupon (electronically?).

OLD BUSINESS

- Solicited coaches/teams for interest in EPL camp the week of Aug. 23rd. Minimal interest on this short notice (too many conflicts). **Decision made** not to host camp this summer. [Action Items](#) – Mike to contact Lee Martin regarding Board decision. Board to make arrangements with EPL in January/February 2011 for summer 2011.
- Wendy received information package from photographer interested in doing pictures for club. Tom previously received info from Sportography. Need to determine a possible date for a photo day and review both offerings. [Action Item](#) – Board will further review after PAGS and Delco schedules are received in August.
- 10% discount on club fees for one player (i.e., \$30 for the 2010-2011 season) for filling select volunteer roles with club (e.g., coach, team manager). [Action Item](#) – Mike to determine if any Board-level roles can qualify.
- Need to discuss USSF vs. NSCAA licensing programs and which is more appropriate for coaches. [Action Items](#) – John/Rob to further investigate both and present to Board.

NEW BUSINESS

- Coaches meeting held prior to Board meeting. Discussed coaching vacancies, new teams, tryouts, fall season, training, and guidelines for playing time (emphasizing importance of equal time for younger teams).

ADJOURNMENT

President Dan DeStefano adjourned the meeting at 9:30 pm.

3:53 PM

07/20/10

White Clay Soccer Club
Profit & Loss
June 1 through July 20, 2010

	<u>Jun 1 - Jul 20, 10</u>
Income	
Seasonal Fees	10,507.00
Fundraisers	
Union Tickets Raffle	55.00
Total Fundraisers	<u>55.00</u>
Total Income	10,562.00
Expense	
Advertising	396.84
Administrative	24.00
Field Use Fees	-240.00
League Fees	1,225.00
Tournament Fees	0.00
Total Expense	<u>1,405.84</u>
Net Income	<u><u>9,156.16</u></u>

White Clay Soccer Club
Balance Sheet
As of July 20, 2010

	<u>Jul 20, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
WSFS Checking	12,014.19
Total Checking/Savings	<u>12,014.19</u>
Total Current Assets	<u>12,014.19</u>
TOTAL ASSETS	<u>12,014.19</u>
LIABILITIES & EQUITY	
Equity	
B93-Lions Fund Balance	-444.44
B94-Jaguars Fund Balance	-1.38
B98-Comets Fund Balance	358.11
B99-Panthers Fund Balance	115.59
G96-Flame Fund Balance	673.74
G97-Wildfire Fund Balance	733.31
G99-Wildcats Fund Balance	-59.70
General Fund Balance	1,482.80
Net Income	<u>9,156.16</u>
Total Equity	<u>12,014.19</u>
TOTAL LIABILITIES & EQUITY	<u>12,014.19</u>